

Travel Approval Form

Department: Tax Office

Event Name: V.G. Young Institute School for County Ta:

Location: Waco Convention Center

Event Dates: 11/14/23 - 11/16/23

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Scott Porter _____

Court Decision:
This section to be completed by County Judge's Office

COMMISSIONERS COURT
OCT 23 2023

Approved

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





Texas Association of Counties
P.O. Box 2131
Austin, TX 78768
(800) 456-5974

INVOICE

Date	Account #
10/12/2023	205793

Hon. Scott Porter
Johnson County
Tax Assessor-Collector
PO Box 75
Cleburne, TX 76033-0075

Date	Reference	Description	Amount	Credits	Balance
10/5/2023	R345024	PORTER, SCOTT, 41st Annual V.G. Young School for Tax Assessor-Collectors	250.00	0.00	250.00

PLEASE REMIT WITH PAYMENT

Make checks payable to Texas Association of Counties

205793

Hon. Scott Porter
Johnson County
Tax Assessor-Collector
PO Box 75
Cleburne, TX 76033-0075

Total Due: 250.00

Amount Enclosed \$ _____

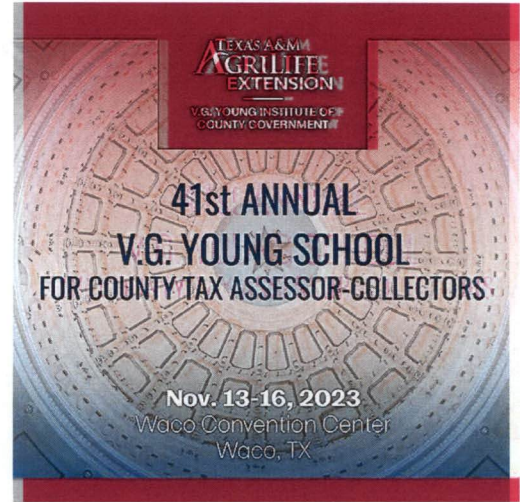
Texas Association of Counties
P.O. Box 2131
Austin, TX 78768

41st Annual V.G. Young Institute School for County Tax Assessor-Collectors

November 14 - 16, 2023

Waco Convention Center
100 Washington Ave.
Waco, TX 76701

Registration
(<https://imis.county.org/imis/Event.aspx?EventKey=23vgytax>)



For more information, contact the V.G. Young Institute of County Government (<https://vgyi.tamu.edu/>) at (979) 845-4572.

Monday, Nov. 13

3-6 p.m. TACA Board Meeting

Tuesday, Nov. 14

8 a.m.-noon **Extended Learning Opportunity: Security***
**Additional fee. Approved for PCAC and PDAC advanced designation certifications*

8:30-11:30 a.m. **Orientation for New Tax Assessor-Collectors**

9-10 a.m. **Saying Goodbye to Office**

9-11 a.m. **Title Fraud Training (Preregistration Required)**

12:50-2:15 p.m. **Opening General Session – Positive Leadership**

2:45-3:45 p.m. **TABC Overview**

3:45-4:45 p.m. **First Amendment Audits**

4:45-5:30 p.m. **Vendor Reception**

8:30-10:30 p.m.

Bingo!**Wednesday, Nov. 15**

8-9 a.m.

Counterfeit Money

9-10 a.m.

Property Tax Case Law

10:20-11:10 a.m.

Records Retention

10:20-11:10 a.m.

Statement Cost Analysis

10:20-11:10 a.m.

Chapter 19 Funds (not approved for designation use)

11:10 a.m.-noon

DMV Funds Adjustments – Error Reports

11:10 a.m.-noon

SIT (not approved for designation use)

11:10 a.m.-noon

Accounting Best Practices From an Auditor's Perspective

Noon-1:30 p.m.

Tax Assessor-Collector of the Year Luncheon

1:30-2:30 p.m.

Best Practices for Employee Morale & Retention

2:30-3:30 p.m.

HR Issues – How to Avoid Being Sued

4-5 p.m.

Legislative Update**Thursday, Nov. 16**

9-10 a.m.

Property Tax Roundtables (Breakout by Population)

10-11 a.m.

DMV Roundtable for All Counties

11 a.m.-noon

TxDMV Fraudulent Documents**Agenda subject to change*

Registration
(<https://imis.county.org/imis/Event.aspx?EventKey=23vgytax>)

Your Room Information

Guest Name: SCOTT PORTER
Guests: 1 Adult
Rooms: 1
Room Plan: 1 KING DELUXE ROOM W/
SOFA

Your Rate Information VG YOUNG SCHOOL

Rate per night

14-Nov-2023 - 16-Nov-2023 149.00 USD

Total for Stay per Room Rate 298.00 USD

Taxes 46.31 USD

Mandatory Charge 10.74 USD

Total price for Stay 355.05 USD

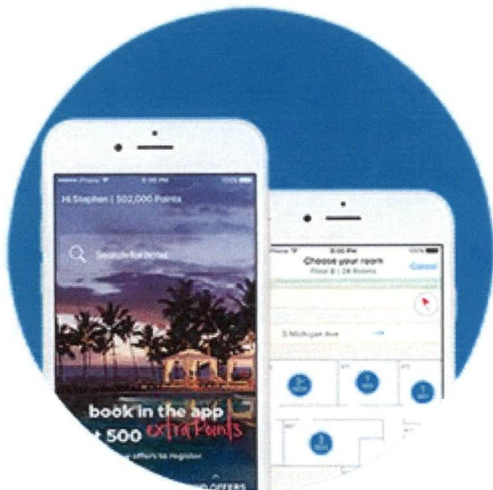
 [Modify Your Reservation >>](#)

Plan Ahead With These Tips:

JOIN HILTON HONORS

Contactless Arrival with Hilton Honors

Go straight to your room with Digital Key and get access to other great member perks when you join Hilton Honors and download the Hilton Honors app.



[Learn More](#)